



**MINUTES OF REGULAR MEETING OF THE  
FRIENDS OF MONTE RIO BOARD OF DIRECTORS**

Monday, March 5, 2018 | 4pm

Location: **MRRPD History Room**

Approved: YES

1. Call to Order: Accomplished;
2. Roll Call: Board Members: Rhian Miller, President, Franceen Levy, Treasurer  
Non-Board Attendees: Tia Resleure, Outreach, Amanda Yskamp, Programs  
Suzie Rose, Minutes-Taker
3. Old Business:
  - a. Rhian stated that after a year, FoMR is good with the IRS, back as non-profit 501c3; We need to file with State of California so that, when necessary, we could get a liquor license to sell alcohol at events;
  - b. Fran informed that the Monte Rio Chamber of Commerce (herein noted as MRCC) has agreed to allow the FoMR's Supper Club to have a sign in the Triangle;
    - i. (MRCC) board approved the following design: The sign for FoMR should say "SUPPER CLUB 1st MONDAYS" (twice as large as) the website info at the bottom of the sign; in Blue
    - ii. Rhian stated the FoMR wants people to understand that the Supper Club is brought to the public by the FoMR, not the MRCC; therefore, the signage must state this information;
    - iii Tia noted that the MRCC has ignored our requests for eight (8) months; they're not cooperating with us.
    - iv. Amanda has offered to contact Marina (MRCC) to try and get this settled.  
Would Amanda tell Marina to place the FoMR on the MRCC's website and add a link to FoMR's website?
    - v. Rhian asks Tia to send to Amanda the FoMR information.
4. New Business:
  - a. Plan for Member/Volunteer Mixer – After much discussion, group decided to keep it inexpensive, hold it at the Community Center. Serve no host wine and beer. Suzie suggested the volunteers each bring a dish to share; Amanda stated the attendees of this meeting would each make 30 small hors d'oeuvres, for instance; Advertise via E-news and Outreach;
  - b. Review of MRRPD/FoMR MOU – Still in review by board members, Rhian stated that eventually this report will have to be sent back to Jean Marquand (MRRPD).
  - c. Mailbox Renewal - The Post Office box (#465) has been renewed, however, it is still in Peter Andrews' name. Someone needs to contact him and ask him to change the box from his name to the FoMR.
  - d. 2017 Annual Report - The report is overdue; it needs to be presented to the MRRPD; these reports are important in order to apply for grants.
  - e. New Board Member Recruitment Plan - We need three (3) Board Members: President/Treasurer/Secretary. What qualifications do we need in a board member? Need to develop info packet and application for prospective new board members

## 5. Reports/Discussions:

### a. Outreach Report: Tia asks

- i. Would the Board and Supper Club coordinate forms such as for the Chef, Musicians, Supper Club to make final decisions;
- ii. May Tia merge the Supper Club FB Page with the FoMR page? YES.

### b. Program Reports:

#### i. Supper Club - Fran

Fran mentioned that those people who sign up with their email addresses often write illegibly. Suzie volunteered to oversee email sign-ups at future Supper Club

ii. Fran suggested Yvette's BBQ return and have the event outside at the Amphitheater or the Community Center in Summer- Supper Club needs more volunteers.

ii. Film Night - Fran; Fran has a film on board "The Parrots of Telegraph Hill," needs a date Rhian will get dates from Paul (Rio theater) so there is no conflict and Fran will meet with Damian to plan

iii. Game Night - Fran; Moved to second Thursdays

#### iv. Spring Egg Hunt: Rhian, Tia

- Rhian stated the eggs (already stuffed) have been ordered;
- Tia and Rhian met with a teacher at the Monte Rio School to possibly take over
- Would Amanda try to find child-friendly/family-friendly musicians for the Egg Hunt?

### c. Treasurer: Report - Fran

Fran distributed copies of the P&L for January-March of 2018;

FOMR applied for a \$1000. Grant from the Sisters of Perpetual Indulgence;

## **ACTION ITEMS:**

Fran & Amanda will convene a FoMR SC meeting to review guidelines and other SC issues, makes some final determinations and report back so final documents can be re posted to the website- (Rhian has some specific recommendations for consideration)

Fran will contact upcoming chefs to reconfirm and schedule visits to the Kitchen

Fran will convene film program meeting to come up with dates for next movie night

Rhian will coordinate Easter Egg Event tasks leading up to March 31 date

Rhian will prepare overdue 2107 FoMR annual report

Rhian will submit CA non profit status re instatement form

Fran & Amanda will make further plans and decide on a date for the New Member Mixer

Fran & Rhian will develop prospective board member info packet

Meeting adjourned at 5:05PM.

Next Board Meeting: TBD